



DocAdmin™

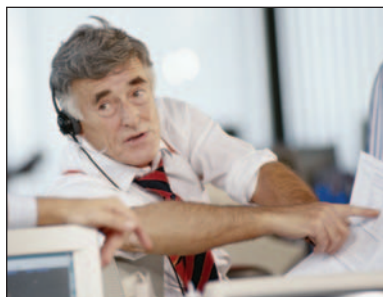
Scan and attach documents right from within ACT! — *with only one click!*

- ? Are your important client documents in a pile on your desk or stuck in a file where you can't get them instantly?
- ? Does your scanner sit idle because it takes too much effort to scan documents into the computer and organize them for instant retrieval?
- ? Is your office still overwhelmed with paper even though you use ACT! for all your names, phone numbers and electronic documents?

DocAdmin is the perfect tool to keep you organized with the touch of your finger. Simply place any document in your scanner, hit the DocAdmin "One-Click" button in ACT!, and your document is scanned and attached to that contact in one step.

DocAdmin IS PERFECT FOR:

- Financial Planners and Brokers
- Insurance Agents
- Real Estate Agents
- Recruiters
- Mobile Salespeople
- Accountants
- Legal Professionals
- Executive Assistants
- Small Business Owners
- Home Office workers



KEY FEATURES

- Scan and attach documents right from within ACT! – with only one click!
- Automatically attach documents to contacts for instant access and perfect organization
- Easily print and share documents in standard PDF format
- Works with all "TWAIN compliant" scanners

If you have client paperwork crowding your desk and file cabinets, DocAdmin will help you get organized, so you can focus on your important client relationships and growing your business.

CUSTOMER TESTIMONIAL

"This program is a must have for any ACT! user who receives letters, checks, memos, or other correspondence from their ACT! contacts."

- Ed Kachinske, Innovative Solutions, Inc.

SYSTEM REQUIREMENTS

- Requires ACT! 2005 or ACT! 2005 Premium for Workgroups
- Compatible with virtually any TWAIN compatible scanner



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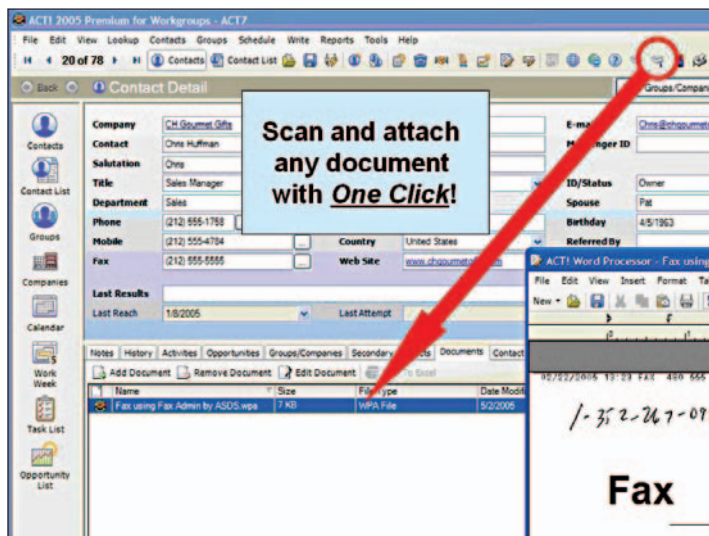
Scan and attach documents right from within ACT! — with only one click!

FILING CLIENT HARDCOPY PAPERWORK IN ACT! HAS NEVER BEEN EASIER!

- Signed contracts
- Resumes
- Meeting handouts
- Magazine articles
- Printed pictures
- Incoming faxes
- Marketing collateral
- Handwritten notes
- Incoming correspondence
- Filled-in forms
- Signed approvals
- Letters
- Copies of checks & receipts

FEATURE DETAILS

- Launches directly from ACT! using a button on your ACT! toolbar
- One-Click button for taking current paper in scanner and attaching to current contact with automatic document naming
- Save as standard PDF document so all users can open, print, or e-mail the attached documents
- Create unique document names automatically from Current Contact and current time, saving you typing.
- Option to prompt the user for a document subject, title and author to easily create your own useful document names
- Manipulate scanned pictures or images – print, save, crop, rotate, scale image to “fit the view” or view actual size, fit document to page when printing
- Easy to learn and easy to use



Automatically attach documents to contacts for instant access and perfect organization

OTHER ACT! 2005 ADD-ONS FROM ASDS

- **AutoAdmin III™** Award-winning unattended backup and maintenance of unlimited ACT! 2005 databases
- **FaxAdmin™** Fax with WinFax PRO and MS Fax as you did in ACT! 2000 and 6.0
- **MergeAdmin™** Update ACT! data from external ASCII files on a field-by-field level
- **MigrateAdmin™** Convert GoldMine data to ACT! without leaving important data behind
- **DigitalNotes for ACT!™** Go directly from ink to ACT! without retyping or scanning
- **MedleyAdmin™** Cool tools, including custom layout controls, mass update Contact Access field, tree views for Groups and Companies, personal Dashboard and more!

AWARDS AND CERTIFICATIONS

- Winner of the “ACT! Vision Award”
- Gold ACT! Add-on Partner
- Best Software Platinum Reseller
- ACT! Premier Trainer & ACT! Certified Consultant
- Microsoft Certified Solution Developers



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